

**AUSTRALIAN
NATIONAL
WATER POLO LEAGUE**



**2012 SEASON
OPERATIONS MANUAL**

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PURPOSE OF THIS MANUAL

This manual details the rules upon which the National Water Polo League is conducted.

The manual must be present at all league matches and should be referred to by both clubs and referees in all matters of dispute.

The manual also details the minimum standards for hosting NWPL matches.

2. HOW TO UPDATE THIS MANUAL

The manual will be updated as and when required by distribution of new sections which are to be inserted in the relevant pages after the previous page has been withdrawn. Alternatively a new manual may be issued if the number of changes is significant.

A copy of this manual will be made available on the AWPI web site –
<http://www.australianwaterpolo.com.au/nwpl/nwpl-information/>

The General Manager will provide updated manual pages from time to time via e-mail to all clubs.

3. LEAGUE MANAGEMENT

3.1 NWPL COMMISSION:

The NWPL is managed by the NWPL Commission (hereafter referred to as the NWPL Commission) comprising three NWPL elected Commissioners and two AWPI appointed Commissioners.

3.1.1 The NWPL Commission consists of the following persons:

3.1.1.1 Three (3) Commissioners elected by the National Water Polo League Clubs from representatives of those Clubs;

3.1.1.2 Two (2) Commissioners appointed by Australian Water Polo Board of Directors;

3.1.1.3 The National Water Polo League Commissioners shall hold office for two (2) years but are eligible for re-election or re-appointment as the case may be. In the inaugural term of office for the NWPL elected Commissioners, the lowest ranked Commissioner will serve for one (1) year, but is eligible for re-election.

3.1.2 To be eligible for election to the NWPL Commission a person must be at least eighteen (18) years of age.

3.1.3 In the event of any vacancy occurring on the NWPL Commission through death, removal or resignation, the following procedures will apply:

3.1.3.1 The person eligible for appointment under clause 3.1.1.1 shall be nominated by the National Water Polo League Clubs and automatically appointed for the balance of the term of the member he or she replaces.

3.1.3.2 The person eligible for appointment under clause 3.1.1.2 shall be appointed by the Australian Water Polo Board of Directors and automatically appointed for the balance of the term of the member he or she replaces.

3.1.3.3 If there are no eligible candidates to fill the vacancy, then the remaining members of the NWPL Commission will appoint a person to fill the vacancy.

3.1.4 The NWPL Commission shall at its first meeting each year elect a Chair from those Commissioners elected according to 3.1.1.1.

3.1.5 The operation of the NWPL Commission shall be agreed by its members from time to time.

3.1.6 A Commission nominee shall act as Secretary for meetings.

3.1.7 The functions of the National Water Polo League Commission shall be (amongst others) to:

3.1.7.1 oversee the conduct of the NWPL as the Association's premier competition;

3.1.7.2 advise the Board and receive advice from the Board of AWPI on matters which impact directly on the National Water Polo League

- 3.1.7.3 nominate a representative to represent the National Water Polo League Commission on the Board of AWPI;
- 3.1.7.4 nominate representatives from among their members to represent NWPL Commission on AWPI committees as requested from time to time;
- 3.1.75 provide leadership and direction on matters that directly relate to the National Water Polo League;
- 3.1.7.6 with the agreement of the majority of NWPL Clubs
 - 3.1.7.6.1 coalesce the NWPL Operations Manual with AWPI Policies and Procedures with periodic review;
 - 3.1.7.6.2 establishment of the budget in consultation with the clubs and report on performance against budget to clubs;
 - 3.1.7.6.3 establishment and review of criteria for entry to and exclusion from the competition of clubs and of teams and from time to time apply same;
 - 3.1.7.6.4 establishment and review of license agreements; and
- 3.1.8 The NWPL Commission must meet at least once a year and for such meetings a quorum must consist of a majority of its members with at least two (2) NWPL elected Commissioners and at least one (1) AWPI nominated Commissioner.
- 3.1.9 Members of the NWPL Commission must have equal voting rights provided the Chairperson of the NWPL Commission may have a casting vote in addition to his or her deliberative vote.
- 3.1.10 Within its financial means, AWPI shall assist the organisation of the meetings of the NWPL Commission and communications between the members of the NWPL Commission.

3.2 FORUM:

The Forum of the NWPL comprises a Delegate from each of the competing teams, (where clubs have two teams (one men's and one women's) they will be entitled to only one delegate) and the NWPL Commission.

3.2.1 Meetings:

Meetings will be held at least once per year in accordance with an agreed schedule. An agreed meeting schedule will be published. Meetings may be face-to-face, conference calls and/or email.

3.2.2 Motions:

All motions must be in writing and contain a seconder. Only members of the Forum can propose, second or vote on motions. Unless otherwise agreed to at a meeting all motions must be submitted 30 days prior to any vote.

3.2.3 Voting:

Where clubs have two teams (one men's and one women's) they will be entitled to only one delegate who will be permitted two votes. All Delegates to the Forum will have one vote for each team they are representing and the NWPL Commission and Australian Water Polo will have one vote each. Meetings will be chaired by the NWPL Commission Chairman, or in his/her absence the Deputy Chairman, or in his/her

absence by a person nominated by those present who will have the casting vote if required.

Whilst all eligible persons authorised to vote can vote on issues that affect the NWPL as a whole, issues that are specific to only one of the competitions - for example, the men's competition - only the teams playing in that competition and the NWPL Commission may vote on those specific issues. Where it is not clear if an issue is specific to one of the competitions the NWPL Commission Chairman will determine the situation on a case-by-case basis.

3.2.3.1 Proxy voting is permitted. A Delegate may hold a proxy vote for one Club only; such proxy must be held in writing (letter, fax or email) and must unconditionally appoint the proxy to act and vote on behalf of the Club which is granting the proxy in respect of any and all matters raised at the relevant meeting.

3.3 Financial obligations and eligibility to vote/compete:

3.3.1 If the scheduled Participation Fee payment has not been paid by any club by the scheduled date that club may not vote in NWPL meetings/motions/votes until the outstanding money is paid.

3.3.2 If the scheduled Participation Fee payment is not paid for 2 (two) consecutive payments by any club that club will not receive any points from matches played whilst they are in arrears for 2 (two) payments. The result of those matches and all other statistics including goals scored for and against, matches played etc will be recorded and counted.

3.3.3 If the scheduled Participation Fee payment is not paid for 3 (three) consecutive payments by any club that club will be suspended from the NWPL and will be required to present a case to the NWPL Forum as to why they should not be expelled from the NWPL.

3.3.4 To be eligible to compete in the 2012 NWPL Competition all clubs must have paid all previous debts by 1 October 2011 and paid the first installment for the 2012 NWPL season as follows:

DUE DATE		AMOUNT
13 January 2012	1st Payment	\$4,400.00
10 February 2012	2nd Payment	\$4,400.00
09 March 2012	3rd Payment	\$4,400.00
13 April 2012	4th Payment	\$4,400.00
30 June 2012	5th Payment	Balance

– note: these costs include GST

3.3.5 To be eligible to compete in the 2012 NWPL Competition all clubs must appoint a Media Officer that actively works to promote their club, players and the NWPL. Clubs must register their Media Officer's name and contact details when they register the team.

3.4 Participation and Membership

It was agreed by electronic resolution that the number of teams in each gender competition be capped at twelve.

All players, coaches, team officials, referees, match officials and other persons actively involved in the operation and playing of the National Water Polo League must be a Member, Individual Member, Affiliate Member or Life Member of AWPI and agree to submit to the jurisdiction of AWPI.

3.5 Matters for the attention of Commissioners

Any correspondence addressed to the NWPL General Manager, or a Commissioner, or the Commission as a whole, will be deemed to be official correspondence and will be referred to the Commission for discussion and, where appropriate, decision.

3.6 Player Milestone Recognition

Player Milestone Recognition is an important part of the NWPL culture. To acknowledge this, Kyle Jones (Purnell Trophies) will produce a standard tankard and goblet for the milestones of

- MEN 100, 200, 250,
- MEN 300 (please contact NWPL General Manager for more info)
- WOMEN 100, 150, 200
- The cost of these trophies including engraving for \$60 each + \$10 postage.
- winner@purnelltrophies.com.au

Individual clubs must order direct from Purnell Trophies who will invoice AWPI and AWPI, in turn, will invoice the individual club as part of their final payment.

4. CONDUCT OF MATCHES

All matches will be conducted in accordance with current FINA Rules, except for the following NWPL competition rules:

- Team colours will be worn at all games with cap numbers being 1 to 22 where 1 and 18 are always used for goalkeepers.

Note: All teams must wear team coloured caps, preferably Turbo. This arrangement is to be in force for all NWPL games unless prior agreement is obtained from the General Manager.

Should, in the opinion of the referees or the General Manager, the cap colours of both teams be deemed to be too close to enable clear distinction by the referees and players then the away (visiting team) shall wear an alternate set as follows:

Alternate Turbo set if available
NWPL neutral set/s
Blue/White caps

Notes:

1. Adelaide Jets & KFC Qld Breakers are permitted to use Red caps.
2. Balmain Tigers are permitted to wear Gold with black trim caps.

During the NWPL final series, the team ranked higher at the end of the rounds (that is prior to the finals) will retain their caps and the other team will change if necessary. However, should both teams agree to the home/higher ranked team changing caps instead of the away/lower ranked team, then this will be acceptable to the NWPL noting this agreement must be mutual and under no pressure.

- Costumes: All team members must wear the same coloured/ pattern costumes in club colours at all games. National costumes must not be worn.
- Balls: All match balls must be Mikasa brand W6000W for men and W6009W for women.
- Coaches and team officials who occupy the team bench during games must be dressed in the same uniforms – preferably team uniform. There may only be a maximum of 3 officials and 6 players on the bench during any match.
- Games cannot commence before 10.00 am.
- A minimum of 20 minutes should be scheduled between games. If the game is running late the 20 minutes is still to be observed.
- The finals series will be played in accordance with the rules in section 8 - Finals.

4.1 Venues:

Pools must comply with FINA rules and must be at least 1.8 metres deep with a preferred minimum depth of 2.2 metres.

Clubs may apply to the NWPL Commission for minimal exemptions from this rule. Pools that currently have exemptions (with those exceptions in brackets) are:

DAWN FRASER POOL, BALMAIN (Referees on one side of the pool – games to be played during the day and at high tide where possible – markers on both sides when float or rope system is available, otherwise one side is acceptable. If any games are to be played at night the referees must be satisfied that the lighting is sufficient and suitable and fair to both teams);

HAWTHORN POOL (Pool to be flooded where possible – length slightly shorter than 30 metres);

MUSGRAVE PARK POOL (Pool to be flooded where possible – length slightly shorter than 30 metres); It is acknowledged that the pool may be shortened for the season 2011.

GUNNAMATTA BAY POOL (Games to be played during the day and at high tide where possible).

DRUMMOYNE POOL (note that Men's games be played at 28 meters goal face to goal face)

4.2 Pools must have:

- Markers for the goal line (white), 2 metre (red), 5 metre (yellow), half way (white) on BOTH sides of the field of play.
- A minimum of 5 (five) Mikasa Men's (W6000W) competition size water polo balls for men's matches and 5 (five) Mikasa Women's (W6009W) competition size water polo balls for women's matches. The competition balls must be in good condition – note: this is the responsibility of the host club. The Mikasa ball, which is the approved ball for all FINA events, MUST be used at all matches – no other brands may be used.

NOTE: if the host team does not provide the required number Mikasa balls they are subject to fines at the discretion of the NWPL Commission.

- Exclusion boxes or areas clearly marked.
- Team benches at each end of the field of play opposite the table and behind the goal line.
- The host club MUST provide three fully operational air horns to be used for time out signalisation at ALL matches. Each team and the table/secretary/timekeeper will be provided with one air horn. Should one of the team's air horn fail then the table's air horn will be reallocated to them. The table's air horn is to be used for time out signalisation as well as the teams.

NOTE: if an air horn fails then the team may revert to the FINA rule for signalling, however the time out will only start when the referee or secretary hears the call. The NWPL Technical Delegate, in conjunction with the table officials, will decide when the time out was called if there is a dispute. If the delegate is not present then the referees will decide.

- Goal judge seats and ball storage facility.
- A central table at the half way mark that has a timekeeper, secretary and a 30-second clock operator where applicable.
- Each team will provide an exclusion re-entry flag in its own colours. The team must carry this flag with them at all times and provide it to the table officials before each match so it may be used to signal players returning to the water after exclusion. No team may have a solid red flag.

The host club must provide a red and yellow flag in addition to their own team flag.

- A public address system to announce the teams, play the national anthem and provide scores throughout the match. The National Anthem may be played before league

matches subject to the host club's wishes. The National Anthem may be played before all Elimination Finals, Semi Finals, Bronze Medal and Grand Final matches.

- Appropriate spectator seating and refreshment facilities.
- Changing facilities for players and referees.
- Security for referees

4.3 Timing Equipment:

Electronic timing equipment must be used for all matches.

The minimum standard is two (2) 30-second clocks and a main clock with appropriate sound devices to indicate the end of quarters and the expiration of the 30-second attack period.

The equipment must be operational and must be able to be viewed by each team (players in the water and bench). Where sunlight hinders the clear view of the timing system, the host club is responsible to take appropriate measures to ensure all players; coaches and referees can view the timing equipment.

4.4 Scoreboard:

A scoreboard must be used in all matches.

A scoreboard must indicate the team score, period of play and major fouls for each player. It is critical that a board or similar is provided ~~to~~ that clearly indicates as a minimum the major fouls for each player as well as the score – this is “*bare minimum*”. Failure to provide this facility will result in the club being subject to fines.

The scoreboard should indicate the following:

- Score for each team
- Name and number of each player
- Major fouls for each player
- Goals for each player
- Timeouts

4.5 Referees:

Adequate and safe changing facilities must be provided for the referees.

It is the host clubs responsibility to ensure the safety and needs of the referees are met.

4.6 Responsibility of Host Clubs:

4.6.1 Free entry must be provided to all visiting team players and management (that is a minimum of 15 tickets) as well as NWPL referees and officials. NWPL Referee identification cards will be supplied by the NWPL General Manager.

4.6.2 The safety of the referees, officials and visiting team is the responsibility of the host club.

4.6.3 The host club must ensure that matches start on time.

4.6.4 Host clubs must provide a trained/qualified and registered timekeeper, 30 second clock operator, secretary and two goal judges. These persons must have completed an AWPI Table Officials Course and attend to their duties correctly and in a manner that is suitable to an elite level match – this excludes goal judges talking to friends, drinking or eating during the match in progress. The officials should be dressed similar – either in white shirts or club shirts etc.

- 4.6.5 Provide THREE operational air horns for time out signalisation – one to each team and one to the table.
- 4.6.6 Provide an exclusion re-entry flag in club colours to the official table prior to the match as well as a red and yellow flag for signalisation.
- 4.6.7 Ensure their team has caps in accordance with NWPL rules and all team members wearing the same coloured/pattern costumes in all games.
- 4.6.8 Ensure players, coaches and managers adhere to the AWPI Code of Conduct By-Laws
- 4.6.9 Provide Scorecard, complete same by writing the players names on the scorecard 15 minutes prior to the start of the game.
- 4.6.10 On the scorecard nominate, in sequence, 7 field players, 5 of whom, if called upon in the event of a draw, will participate in the penalty shootout to determine the outcome of the game and a goalkeeper for the same purpose. A player who has been fouled out of the game cannot participate in the penalty shootout.
- 4.6.11 At the completion of the game, email a scanned copy of the original scorecard to the NWPL General Manager (peter.hobday@australianwaterpolo.com.au) within one hour of completion of the game and enter the results using the online results entry facility as detailed in Appendix 6 of this Manual. Post original as detailed. (see 4.8 below)
- 4.6.12 Have a copy of this Operations Manual at all games.
- 4.6.13 Provide a club liaison person for the delegate.

4.7 Responsibility of Visiting Clubs:

- 4.7.1 Visiting clubs must attend the match in order that the game can start on time and in team uniform and adhere to the AWPI code of conduct. It is expected the visiting club will be courteous to the host club's sponsors and officials and meet all reasonable media or sponsor requests.
- 4.7.2 Ensure their team has caps in accordance with NWPL rules and all team members wearing the same coloured/pattern costumes in all games.
- 4.7.3 Provide an exclusion re-entry flag in club colours to the official table prior to the match.
- 4.7.4 Complete the scorecard by writing the players names on the scorecard 15 minutes prior to the start of the game.
- 4.7.5 On the scorecard nominate, in sequence, 7 field players, 5 of whom, if called upon in the event of a draw, will participate in the penalty shootout to determine the outcome of the game and a goalkeeper for the same purpose. A player who has been fouled out of the game cannot participate in the penalty shootout.

4.8 Scorecards and notifying results:

- 4.8.1 All matches must use the approved NWPL Scorecard. Pads of scorecards will be provided to all teams prior to the start of the season.
- 4.8.2 Official Match Scorecards must also be scanned and emailed within 1 hour of completion of the match to peter.hobday@australianwaterpolo.com.au and enter the results using the online results entry facility as detailed in Appendix 6 of this Manual.

4.8.4 The original copy of the scorecard must be forwarded by the host club to

NWPL SCORECARDS
PO Box 60
Lindisfarne TAS 7015

The original scoresheet is required to validate any claims lodged by players, officials or volunteers.

4.9 All Star Game

4.9.1 The All Star Game to be an annual game/rostered to coincide with a National Under Age Championship and be contested in both Men and Women.

5 REFEREES/DELEGATES

5.1 Appointments:

Referees will be appointed to control matches by the Referees Commission through the NWPL and the NWPL Referee Appointments Officer. The NWPL Referee Appointments Officer will be nominated by the Australian Referees Commission and be agreed to by the NWPL Commission.

5.2 Reports of excluded players/coaches/officials:

The NWPL Judiciary Chairman is Mr Andrew Ryan (mobile 0427 260 153).

A referee or match official may report a player, coach or team official who, in his or her opinion, has been guilty of conduct warranting such report whether by virtue of this Operations Manual, the By-Laws or Constitution of AWPI, or such other conduct as that referee or official should consider appropriate to warrant a report. This power to report a player, coach or team official extends to any conduct of a player, coach or team official directly or indirectly involving or concerning the NWPL or a game of the NWPL and includes but is not limited to any conduct committed within the thirty (30) minutes before or after a NWPL game.

Section 10 refers to further matters relating to reports/appeals and protests.

All exclusions for the remainder of the match must be reported by the referee on the appropriate [Report Form \(Appendix 5 in this Manual\)](#). This includes players and coaches or officials red carded. A separate card/form will be provided to all referees by e-mail for this purpose by the NWPL General Manager. The referee is to advise the team/s of all reports.

Distribution of the Report Form is as follows:

- 5.2.1 Referee completes report and gives it to the host club game day delegate/manager.
- 5.2.2 The host club emails the report to the NWPL Office. peter.hobday@australianwaterpolo.com.au at the same time as emailing the scorecard.
- 5.2.3 The host club provides a copy of the report to the visiting club if it is their player/coach/official who has been reported - note all fax machines have copy function - and all pools have fax machines.
- 5.2.4 If the club whose player/coach/official has been reported decides to appeal they do so directly to the Judiciary Chairman NWPL within 48 hours by
 - 5.2.4.1 faxing appeal to Andrew Ryan 03 9853 6898 and NWPL 03 6216 8990 and
 - 5.2.4.2 phoning Andrew Ryan, Judiciary Chairman 0427 26 01 53
- 5.2.5 Referee to text the GM NWPL's mobile 0408 393 311 to advise a report from a game has been given to host club - e.g. "MEN SYD v BAL SUN 26 FEB - 2 REPORTS - Michael Hart".

5.3 MVP Votes:

Immediately following the conduct of a match, the referees are required to confer and jointly cast votes for the Most Valuable Player award and record them on the scorecard. Votes will be 3-2-1

5.4 Referee – late arrival or no show:

A list of mobile phone numbers for all referees and at least two club contacts including the coach will be prepared and provided to all clubs and referees by the NWPL General Manager.

In the event that an appointed referee is late for a match it is his/her responsibility to do the following in order:

1. Call the other referee or if no answer;
2. Call one/both Home team contacts or if no answer;
3. Call one/both Visiting team contacts - to advise of the delay and estimated time of arrival.

If fifteen minutes before any match one of the appointed referees has not arrived the referee who is there is to attempt to contact the referee to ascertain estimated arrival time. If he/she cannot contact the referee - e.g. they may still be in a plane that has been diverted, out of mobile range etc. - then the following will occur.

The appointed referee in attendance is to ascertain who, if any, qualified referees are at the pool. The most senior Referee generally should be used. The appointed delegate/referee who is in attendance is to make the decision in consultation with both coaches. If there is a dispute then the referee is to decide.

Only if there is no other referee at the pool should the referee attempt to referee by him/herself. It is clearly better to have two referees at all matches even if they are inexperienced at this level and controlling the backfield only for the appointed referee.

If both referees do not arrive in time for the game then the coaches are to select one qualified referee each from the people available at the pool.

5.5 Post Match Protocol:

Team players/officials and referees may not discuss the match in any detail for at least a 30-minute "cooling off" period after each match. A simple thank you or acknowledgement from team officials/players is acceptable but they may not engage in any form of criticism/advice until the cooling off period has elapsed. A breach of this policy could result in a charge of bringing the game into disrepute being made against the player/manager /coach/referee.

5.6 Referee Appointments:

Referee appointments will be advised progressively through the season and distributed by the Referees Appointment Officer (Michael DeFina). Should any changes be required, referees should contact the Referees Appointment Officer, 0417 301 080. Michael will advise the AWPI National Office of referee travel changes.

5.7 Technical Delegate

Each Club must provide a Technical Delegate for each home game. Whilst it is desirable that the Technical Delegate be independent, it is recognised that this may not always be possible.

Further, when a club has identified a proposed technical delegate, the identity and qualifications of that proposed delegate should be submitted to the NWPL Commission for approval, given that such person will be the representative of the NWPL for the match and may be required to assist in judicial matters.

The role of the Delegate is to act as:

1. Pool controller
2. Referee evaluator
3. Representative of the NWPL for the match appointed to
4. Assist in judiciary matters where required by the NWPL Judiciary Chairman
5. Game/Venue Evaluation (as per the Checklist see Appendix 7)

It is implicit that the Technical Delegate should be an experienced person in refereeing and/or technical matters relating to the game of water polo.

From time to time the AWPI Referees Commission may appoint a delegate to oversee a game, in which case, the host club will be advised and be requested to provide a liaison person to host the delegate.

5.8 Referee Payments and Allowances

Match payments for referees will be \$50 per game per referee.

The NWPL will arrange and provide accommodation and transport for referees travelling interstate. Referees using their own vehicle for travelling significant distances will be paid on the following basis

- Canberra to Sydney and return \$120
- Canberra to Newcastle and return \$200
- Sydney to Newcastle and return \$100

A per diem of \$60 will be paid to Referees who officiate at the Finals Series in addition to Match payments for Finals Games.

The Referees Appointment Officer will be paid an allowance of \$1500 per annum to cover the cost of phone calls, faxes and postage.

6 PLAYER ELIGIBILITY

Team lists must be submitted each season by all clubs.

The following rules will apply to team lists:

6.1 Squads:

The size of NWPL squads for the 2012 season will be a maximum of 22 players. Each team may substitute Australian players however once a player has been taken off the list in this manner he/she cannot return to that list and is ineligible for the remainder of the season including finals. All additions/substitutions must be advised in writing by e-mail to the General Manager (peter.hobday@australianwaterpolo.com.au) at least 48 hours prior to a player being entitled to play in a match. Failure to do so will result in forfeiture for the offending team/s for the matches played in. The General Manager may exercise discretion in exceptional circumstances which are beyond the club or players control should they arise – e.g. overseas transfer delay. Import players may not be substituted with another import player but may be substituted by an Australian player. When the import player is substituted in this manner they may not return to the squad during that season.

6.2 Team Nomination - Closing Date:

Each team must nominate at least thirteen players, coach, manager, qualified table officials and team contact by cob **Friday 13 January 2012** via e-mail to the General Manager. They must ensure that the [“NWPL Team Nomination Form” \(Appendix 2 of this Manual\)](#) is completed and submitted to the General Manager. Failure to submit a list by the above date will incur a penalty of three competition points and a \$250 fine. If any team continues not to submit a list they will be forfeit each match until they do so.

6.3 Cap Numbers:

All players must be allocated a cap number when a squad or addition is notified. The player MAY NOT change cap numbers during the season. Goalkeepers will be number 1 and 18 ONLY. The reason for this rule is to ensure accuracy of programs, web site, media and player records as well as web cast.

6.4 Registration:

All players, coaches, referees, and team and table officials must be registered members of a State Association and have obtained, if necessary, relevant international clearances before playing in the NWPL.

6.5 Transfers:

Players transferring from one NWPL club to another during the off-season must ensure they are not in debt to the NWPL club they are leaving. Players must submit a [“NWPL Club Transfer Form” \(Appendix 1 of this Manual\)](#) to the losing club and the General Manager, NWPL (email peter.hobday@australianwaterpolo.com.au or mail PO Box 60 Lindisfarne TAS 7015) by **Friday 20 January 2012**.

Transfer forms submitted after this date but prior to the commencement of the first game played by any team in the 2012 NWPL season will be accepted, however, Transfer forms submitted after this date will be considered to have been received after the commencement of the season.

Failure to submit a Transfer form will result in the forfeit of any games that the player competes in until such a form is submitted as detailed above.

This system is to be used for transfers from one NWPL club to another NWPL club only and does not replace any other transfer arrangements in place with AWPI or State Associations from time to time.

6.6 Import Players:

An import is a person who is not eligible to compete for Australia under FINA rules, excluding players who have officially retired from International Competition but who would be eligible to play for Australia in International Competitions under normal FINA rules apart from that retirement.

A person who has made Australia their permanent place of residence for at least 24 months continuously and up to the commencement of the 2012 season will be considered to have obtained the status of a local player as long as they have not represented another country apart from Australia during that time. If they do represent another country in water polo at any time even after they have achieved local player status they will revert to the status of import and the two-year period of qualification will re start. (Refer Minutes 23 Oct 2005).

Each team may have import players,

- A team finishing in the top six last season is permitted two (2) import players
- A team finishing in the bottom six last season is permitted three (3) import players

all of whom can play in any match. All imports must be in Australia and available to play eighty percent (80%) or more of the club's home and away matches to be eligible to play in the finals series. Entry and exit Immigration records will resolve any dispute.

6.7 Overseas Matches:

Round matches may include Overseas Team matches where applicable.

6.8 Australian Player:

An Australian player is a person who is not an import as defined above.

6.9 Player Home Club:

Players may only compete for one club during any NWPL season.

6.10 Exceptions:

The NWPL Commission may consider exceptions to Player Eligibility upon application.

7 POINTS SYSTEM

The following points system will be used during the home and away rounds:

Win:	4 points
Win on Penalty Shootout:	3 points
Draw:	2 points
Loss:	1 point
Disq/Forfeit:	0 points

Note:

Should circumstances beyond the control of either club prevent a result in any game, the NWPL Commission, at its discretion, will make a decision regarding that game at the end of the home and away games. The rules will permit the NWPL Commission to decide if a rematch, a draw or result is declared. If a draw is declared, each team will be allocated 2 points and the score will be determined by the NWPL Commission. (As a guide, the score will be the goals scored by each team if the result is equal or if one team is leading then the highest goals scored by either team will be allocated to both teams). The NWPL Commission may also award the match to one of the clubs should it consider the non-finish of the match was caused deliberately by either club or if the score line was such that the result could not be changed under any circumstances – e.g. a team leading by ten goals with 30 seconds to play and the pool lighting fails and cannot be restored in time to complete the match.

7.1 Forfeit/Disqualification:

In the case where a team forfeits or is disqualified from a game the winning team will be allocated 3 points and a score of 5-0, the losing team will be allocated 0 points and a score of 0-5.

7.2 Game Duration:

Games will conclude at the end of the 4th quarter. If the scores are equal, each team shall take five (5) penalty shots taken in accordance with FINA By-Law WP 11.3.

If, after all penalty shots have been taken, one team has an advantage in the score, that team will be deemed the winner.

If, after all penalty shots have been taken, the scores are equal, the game is drawn.

Note, all five penalty shots per team must be taken.

8 FINALS SERIES

The finals series will be conducted on a basis as determined by the NWPL Forum from time to time.

8.1 Positions after home and away games:

Teams will be allocated positions at the end of the home and away games based on the total number of points accumulated during the season from all matches with points as per Section 7.

If two or more teams are equal on points at the end of the home and away games FINA By-Law 9.6.3 Tie Breaking will be used to determine rankings.

8.2 2012 Finals Series Matches:

The top 6 ranked teams at the end of the normal season, in each competition, men's and women's, will qualify for the final series.

The six teams will participate in a Round Robin competition with two groups of three teams

Group A	Group B
Team which finished 1 st	Team which finished 2 nd
4 th	3 rd
6 th	5 th

Games conclude at the expiration of time in the fourth quarter.

FINA rules are used to determine rankings in Group A and B if two or more teams are tied on points.

All games from this point forward must be played to a result as described following....

Should the scores be level at the conclusion of a match the following will occur:

- A five-minute break.
- Two periods of 3 minutes actual play with a one-minute interval will be played.
- The teams will change ends at the end of normal time and not at half time of extra time (that is between extra periods 1 and 2) in accordance with FINA rules, noting that should the referees determine that pool, whether or any other conditions would advantage one team over the other by not changing ends between extra time periods 1 and 2 then they have the power to adopt the change then and not at the end of normal time. Clearly the objective here is to provide both teams with equal opportunity in the extra periods where sun, weather, pool conditions etc is a factor. Note regardless of the change of ends the interval between extra time periods 1 and 2 will be 1 minute only.

Should the scores be still tied at the conclusion of extra time of a match a penalty shoot out will determine the result.

The third placed teams in Group A and Group B play off for fifth and sixth position.

In semi-final format, the first placed team from Group A will play the second placed team in Group B. The first placed team from Group B will play the second placed team in Group A.

The winners from these two games will play for the Gold Medal (first and second place), while the losers will play for the Bronze Medal (third and fourth place).

The venue for the 2012 finals series will be determined by the NWPL Commission depending upon

- a) costs
- b) efficiencies
- c) offers to host
- d) if offers to host are equal, preference will be given to teams that finished highest in the 2012 season.

8.3 Eligibility for Finals:

Australian NWPL clubs, subject to those clubs meeting all conditions of the NWPL rules, may compete in the NWPL finals. The winner of the men's Grand Final series will be awarded the NWPL Champions Trophy for a 12-month period as well as receiving a Fred Mayer replica trophy to keep. The winner of the women's Grand Final series will be awarded the NWPL Champions Trophy and the Leanne Barnes Trophy for a 12-month period as well as receiving a replica to keep.

8.4 Southern Cross Trophy – Men and Women:

The NWPL Men's Southern Cross Trophy and the NWPL Women's Southern Cross Trophy will be awarded to the men's and women's minor premiers. All men's and women's teams, including any foreign/overseas teams competing in the NWPL that play matches against ALL clubs in the competition during the season are eligible to win this Trophy. Any overseas/domestic teams that play some or all other clubs only once during the season due to travel restrictions will have those matches counted as double points including goal averages and major fouls. Ranking will be determined by the system used in 8.1 above.

8.5 NWPL Awards:

The NWPL may award prizes including trophies, medals or similar as it deems appropriate. Specific awards that have been approved by the NWPL are:

Charles Turner Medal – presented to the Most Valuable Player, Men, of the season.

Tom Hoad Medal – presented to the Most Valuable Player, Men, of the Final Series.

Debbie Watson Medal – presented to the Most Valuable Player, Women, of the season.

John Whitehouse Medal – presented to referees who officiate in a NWPL Final series.

All Star Team – All Star Team of 7 players to be selected from 3 nominated selectors present at the All Star Game

The NWPL Forum may approve additional awards from time to time.

8.6 Equalisation of Accommodation costs:

Each of the interstate travelling teams in the Finals Series will be paid an accommodation allowance of \$90 per person/ eligible day for up to 15 persons per team. The cost of the accommodation allowance will be split equally between all the teams in the league.

Regardless of the true cost of the accommodation allowance, the maximum to be charged to all teams is \$1500.

9 CODE OF CONDUCT

The league and all clubs, officials, coaches, referees and players will observe AWPI's Code of Conduct and such other policies as are adopted by AWPI from time to time as endorsed by a General Meeting of AWPI.

In addition to the above the Board of Management passed the following motion and all clubs are required AT THE START OF EACH SEASON to ensure all players, officials and persons associated with the club have read and understand the motion below.

"The NWPL will not accept foul play of any kind in its league. Players who commit dangerous foul play with the intent of damaging a player's person are not welcome in our sport. We support fair play and remind players that a sport is to be enjoyed and is not a vehicle to damage other person bodies."

10. JUDICIARY

The following judiciary policy will apply to all matches.

The NWPL Judiciary Chairman is Mr Andrew Ryan ph 0427 260 153.

10.1 Players, Coaches and Team Officials:

Players, coaches and team officials ejected from a match, or otherwise reported pursuant to Clause 5.2, have two options:

10.1.1 Accept the decision and the following suspensions:

10.1.1.1 Except in the case of assault of a referee or match official (including threat to assault) the number of offences for players, coaches and team officials relates to the current season and the previous season only and balances (not suspensions which do carry over) are re-set to zero at the start of every third season in which the player participates.

10.1.1.2 If a player, coach or team official is suspended for a fourth offence in any two season period as described above regardless of what the previous offences were then he/she shall be suspended for the higher of a minimum of 12 matches or whatever the offence would normally incur as a 3rd offence.

10.1.1.3 If a player, coach or team official is suspended as a result of a misdemeanour, then that suspension applies to that gender in all activities and roles of the NWPL. A suspended player/coach/team official cannot extinguish that suspension in another role in a match in the other gender.

FOR PLAYERS			
CHARGE	1ST OFFENCE	2ND OFFENCE	3RD OFFENCE
Misconduct – Disrespect/ Disobedience/Other Grade 1 Grade 2	no penalty 1 match	2 matches 2 matches	4 matches 4 matches
Misconduct – Violence Grade 1 Grade 2	no penalty 2 matches	2 matches 4 matches	4 matches 8 matches
Brutality No Grading	4 matches	8 matches	16 matches

FOR COACHES/TEAM OFFICIALS			
CHARGE	1ST OFFENCE	2ND OFFENCE	3RD OFFENCE
Red card	1 match	2 matches	3 matches

10.1.2 Appeal the Suspension:

Note that the player, coach or team official is suspended until the Judiciary Committee has delivered its judgment.

The player, coach or team official may appeal the ejection, red card or report pursuant to Clause 5.2 within 48 hours to the NWPL Judiciary Committee consisting of Chairman of the NWPL Judiciary or his/her nominee and at least one other member appointed by him/her. All members of the committee must be neutral, i.e. they may not be from either club, a referee or delegate involved in the match that resulted in the complaint/charge.

10.1.2.1 Should the referee/official who reported the player, coach or team official consider the matter should be referred to the Judiciary then he/she also has that right to do so. All charges of assaulting an official (or threat to assault an official) shall be referred to the Judiciary for a hearing.

10.1.2.2 Except in the case of assault of a referee or match official (including threat to assault) the number of offences for players, coaches and team officials relates to the current season and the previous season only and balances (not suspensions which do carry over) are re set to zero at the start of every third season in which the player participates.

10.1.2.3 If a player, coach or team official is suspended for a fourth offence in any two season period as described above regardless of what the previous offences were then he/she shall be suspended for the higher of a minimum of 12 matches or whatever the offence would normally incur.

10.1.2.4 If a player, coach or team official is suspended as a result of a misdemeanour, then that suspension applies to that gender in all activities and roles of the NWPL. A suspended player/coach/team official cannot extinguish that suspension in another role in a match in the other gender.

The levels of suspension that the Judiciary Committee will apply if the charge is upheld are:

FOR PLAYERS			
CHARGE	1ST OFFENCE	2ND OFFENCE	3RD OFFENCE
Misconduct – Disrespect/ Disobedience/Other Grade 1 Grade 2	1 match 2 matches	4 matches 4 matches	8 matches 8 matches
Misconduct – Violence Grade 1 Grade 2	1 match 4 matches	4 matches 8 matches	8-16 matches 8-16 matches
Brutality No Grading	8 matches	8-16 matches	16-32 matches
Assault of Official (including Threat to Assault) No Grading	1 year - Life	Life	

FOR COACHES/TEAM OFFICIALS			
CHARGE	1ST OFFENCE	2ND OFFENCE	3RD OFFENCE
Red card	Minimum 2 matches	Minimum 4 matches	Minimum 6 matches

10.1.3 Grading of Offences:

For Referees and the Tribunal the following guidelines may be used. However, each case must be individually considered when determining the grading of offences:

10.1.3.1 Misconduct - Disrespect/Disobedience/Other:

Examples of Grade 1 include:

- Unacceptable language
- Equipment abuse
- Disobedience
- Disrespect
- Splashing
- Any other occurrences determined by the reporting official

Examples of Grade 2 include:

- All of Grade 1 (depending on the circumstances)
- Attempted contact that may have caused injury if contact had been made
- Minor Contact (no injury)
- Persistent foul or rough play
- Continuous disrespect
- Any other occurrences determined by the reporting official

10.1.3.2 Misconduct - Violence

Examples of Grade 1 include:

- All of Misconduct 10.1.3.1 (depending on the circumstances)
- Attempting to kick an opponent
- Attempting to strike an opponent
- Unwelcome and deliberate contact to sensitive body part (eg female breast, genitals)
- Any other occurrences determined by the reporting official

Examples of Grade 2 include:

- All of Grade 1 of 10.1.3.2 (depending on the circumstances)
- Kicking an opponent
- Striking an opponent
- Persistent foul or rough play
- Unwelcome and deliberate contact to sensitive body part (eg female breast, genitals)
- Continuous disrespect
- Any other occurrences determined by the reporting official

10.1.4 There is no grading for brutality or threats of brutality.

10.1.5 Provocation is not a defence but may be taken into consideration by the Referee and Tribunal when considering grading of offences and the sentence to apply.

10.1.6 A Referee, upon being advised that a player, coach or team official has appealed the automatic suspension, may advise the Judiciary Chairman that he/she does not want to defend the appeal or that he/she is prepared to lower the Grading of the offence. The Judiciary Chairman, at his/her sole discretion may settle the Appeal without hearing if the player, coach or team official accepts the downgrading or it appears reasonable that the player's, coach's or team official's suspension be cancelled altogether.

10.2 Coaches and Team Officials:

- 10.2.1** During and incidental to a match, referees and match officials will use a yellow and red card system to govern the behaviour of all coaches and team officials. Referees are encouraged to warn coaches and team officials before issuing a card. A red card may only be issued to a coach after that coach has been warned using a yellow card first, unless, the incident, in the opinion of the referee or match official, is extreme enough to warrant the immediate use of a red card.
- 10.2.2** A yellow card indicates a warning. A red card indicates that the coach or team official against whom the card was issued must leave the pool deck area immediately for the remainder of the match.
- 10.2.3** Subject as hereinafter provided, a red card will result in a minimum one match suspension for the coach or team official against whom it was issued commencing immediately after the completion of the match in which the red card was issued. Where a coach or team official is issued with a second red card during the period detailed in 10.1.1.1 that second red card will result in a minimum two match suspension, and if a third red card is issued against that person in the period detailed in 10.1.1.1 they will be given a minimum three match suspension. Should a coach or team official receive a fourth red card during the period detailed in 10.1.1.1 they will be referred automatically to the NWPL Judiciary Committee where they must be suspended for a minimum of four matches if the coach or team official is found guilty of the conduct for which the fourth red card was issued.
- 10.2.4** Every red card is to be reported to the Judiciary Chairman for the Judiciary Committee to determine if the conduct for which the card was issued is deserving of a greater penalty than that which is automatically imposed herein. If the Judiciary Committee determines that a greater penalty is required, the committee shall convene a hearing to adjudge an appropriate penalty.
- 10.2.5** A person against whom a red card is issued may appeal that card to the NWPL Judiciary Committee as detailed in Clause 10.1.2 of this Operations Manual. Should that person be found guilty of the conduct for which the card was issued after appealing, then that person will receive a minimum of twice the penalty that would have otherwise been imposed.
- 10.2.6** Notwithstanding any other provision of this Clause, should a referee or match official consider that the conduct of a coach or team official is such that it should be referred to the NWPL Judiciary Committee then he or she may do so irrespective of whether a red or yellow card has been issued to that person in respect to the conduct. The NWPL Judiciary Committee has the power to reprimand, fine, suspend, disqualify, expel or otherwise deal with that coach or team official as it sees fit.
- 10.2.7** All reports of assaulting a referee or match official (or threatening to assault a referee or match official) shall be referred to the NWPL Judiciary Committee for hearing.

10.3 Complaints against referees/match officials:

Official complaints by clubs against referees/officials must be in writing and delivered to the Chairman, NWPL Judiciary Committee within 48 hours of the completion of the match/event in which it occurred. The NWPL Judiciary Committee will hear the charges. Please note FINA rule WP 7.1 when considering appeals/ complaints. The rule is "The referees shall be in absolute control of the game. Their authority over the players shall be effective during the whole time that they and the players are within the precincts of the pool. All decisions of the referees on questions of fact shall be final and their interpretation of the Rules shall be obeyed throughout the game. The referees shall not make any presumption as to the facts of any situation during the game but shall interpret what they observe to the best of their ability."

The NWPL Commission reserves the right to review any such decisions as they affect the NWPL.

10.4 General:

10.4.1 If a charge of bringing the game into disrepute or charges that relate to FINA/AWPI rules outside the charges of Misconduct or Brutality is made against any player, coach or club or league official, the NWPL Judiciary Committee will determine the matter.

10.4.2 The evidence of the Referee shall be given greater weight than the evidence of any other person(s)

10.5 Tribunals:

Judiciary tribunals, where required, must be held within a reasonable time after the match in which the offence occurred. Consideration must be given to travel arrangements.

10.6 Notification of Penalties:

The NWPL Judiciary Chairman will advise the player/coach/team official, club and General Manager of tribunal decisions within 24 hours of tribunal hearing.

10.7 Appeals:

All appeals against decisions made by the NWPL Judiciary Committee must be directed within 14 days of any decision to the Executive Officer, Australian Water Polo Inc. for presentation and hearing by the Australian Water Polo Inc Board. The appeals process adopted by the AWPI Board will be consistent with Section 22 of the AWPI Constitution.

10.8 Suspensions:

Any suspension awarded to a player, coach or team official as contemplated herein only applies to that person's involvement and participation in the National Water Polo League except where the conduct for which the person is suspended is deemed by the AWPI Board to warrant suspension from all levels of water polo competition under the control or ambit of AWPI, a Member or Club, in which case the AWPI, Member or Club must enforce and uphold that suspension in relation to such other levels of water polo. Suspensions carry over from year to year and are not diminished at the end of a season.

10.9 Hearing Procedures:

The following hearing procedures shall generally apply, but may be amended by the Chairman, depending on the circumstances and nature of the issue before the hearing.

10.9.1 Announcement of the right of attendance of all parties:

- a) The Chairman shall open the hearing and announce
 - (i) the reasons for the convening of the hearing;
 - (ii) the names of all parties to the hearing whether in person or by conference call; and
 - (iii) the right of attendance of each party, as provided for in Rule 10.10.1

10.9.2 Reading the report:

- a) The Chairman shall read the report/s and provide copies to the relevant person/s, for their perusal, if they have not already received copies of same.
- b) In the event of two (or more) reports arising from the same incident, the Chairman may consider hearing them together. Submissions may be sought from the parties and other Judiciary members on this issue, however the Chairman's decision on this matter is final.
- c) The Chairman shall ask the applicant whether the plea is "Guilty" or "Not Guilty".

10.9.3 If the plea is "Guilty":

- a) The player (or his/her advocate) may make a submission by way of explanation of the circumstances surrounding the incident, or with a view to mitigation of penalty.
- b) Depending on the nature of the submission, the player may be subject to questioning by the referee or Judiciary.
- c) Finalise the hearing, as provided for in Rule 10.9.5.

10.9.4 If the plea is "Not Guilty":

First: Presenting the Case

1. The Chairman shall ensure that all intending witnesses (not the applicant or his/her advocate) are excluded from the hearing.
2. The Referee/complainant shall be called to expand upon their written report and make any further explanation of the circumstances so desired.
3. The Referee/complainant shall then be subject to questioning by the player (or advocate) and the Judiciary. The Judiciary Chairman must ensure that questions only are asked, and there is no aggressive cross-examination.
4. The Referee/complainant may choose to call one or more witnesses to provide further information before the hearing. In such a case, the above three (3) steps are repeated. Each witness must retire from the hearing prior to a subsequent witness giving evidence.

Second: Presenting the Defence

1. The player/applicant shall then be given the opportunity to provide information before the hearing and deny any items from the incident report, including any new or additional information provided by the Referee/complainant during his/her/their further explanation. If that person accepts this opportunity, assistance by his/her advocate is permitted.
2. The player and any witnesses may then be subject to questioning by the Referee/complainant. The Judiciary Chairman must ensure that questions only are asked and there is no aggressive examination.
3. The player may then be subject to questioning by Judiciary members, through the Chairman.
4. The player may choose to call one or more witnesses to provide further information before the hearing. In such a case, the above three (3) steps are repeated. Each witness must retire from the hearing prior to a subsequent witness giving information.

10.9.5 Decision Process After hearing:

After hearing all the Information, the Chairman shall now ask all parties to retire from the hearing until recalled for the notification of the findings of the Judiciary.

- a) The Judiciary members shall discuss the information and information presented before them in order to reach agreement on a decision.
- b) If a decision can be reached, each member of the Judiciary shall have a primary vote with the Chairman having both a primary and a casting vote.
- c) If a decision cannot be reached, the hearing may be adjourned, and the Chairman will announce a time and date for the reconvening of the hearing. This type of an adjournment would only occur in extenuating circumstances, such as the Judiciary requiring further information or clarification from a party not in attendance at the hearing.

The hearing shall reconvene with all in attendance, and the Chairman shall announce the findings of fact and, if relevant, any penalty imposed.

10.10 Procedural issues of the Tribunal:

10.10.1 Attendance:

Persons permitted to be present (whether in person or by telephone conference or otherwise) during the hearing, or any part of it, shall be as decided upon by the Chairman depending on the circumstances of the matter. Such persons may be:

- a) The Judiciary members (who include the Chairman)
- b) Referee/Complainant.
- c) Player/Applicant and/or his/her advocate who may appear to represent and assist the player to appear at the hearing. The advocate may possess legal qualifications.
- d) Guests/observers invited by the Chairman to attend in an official capacity, but who take no part in the proceedings. The guests/observers shall have right of attendance as allowed by the Chairman.
- e) Technical officials who are experts in a particular discipline invited by the Chairman to attend in an official capacity, to answer questions on technical matters that may arise during the hearing. The technical officials shall have right of attendance as allowed by the Chairman.

10.10.2 Recording of events:

Any tape recording or video recording of events during the hearing shall be at the discretion of the Chairman. In the absence of any request being made to tape record or video record the events, it shall be deemed that no authority or permission has been granted.

10.10.3 Nature of the hearing:

The Judiciary is not a Court of Law and may accept evidence that would not normally be accepted in Court. The Judiciary is however required to act in objective rather than subjective manner.

10.10.4 Non Appearance:

If a person fails to appear or to make suitable alternate arrangements by teleconference or otherwise, then the hearing may proceed in the absence of that person or persons or the hearing may be adjourned at the discretion of the Chairman.

10.10.5 Inaccuracies in reports:

- a) If it is discovered during a hearing that any inaccuracy occurs in a written report, the Chairman shall have the discretion to enable it to be rectified by way of verbal information being heard.
- b) If it is apparent to the Chairman that the applicant are or the functions of the Judiciary are jeopardised, the Chairman shall grant an adjournment of the hearing, as the Chairman sees fit.

10.10.6 Video evidence:

If any party to a hearing wishes to provide information by way of a video presentation, such evidence shall be permissible at the discretion of the Chairman. The onus of providing suitable viewing equipment such as a video cassette recorder or television set shall lie in with the person desirous of presenting such information before the hearing.

10.10.7 Deputy Chairman:

If the NWPL Judiciary Chairman is not available to conduct an Appeal or to nominate pursuant to Clause 10.1.2 then the General Manager of NWPL (or his/her representative) shall appoint a Deputy Chairman who shall act as Chairman in relation to any specified appeal.

11 PROTESTS/APPEALS

11.1 Protest against Referees/Match Officials technical decision:

Please note FINA rule WP 7.1 when considering appeals/complaints. The rule is “The referees shall be in absolute control of the game. Their authority over the players shall be effective during the whole time that they and the players are within the precincts of the pool. All decisions of the referees on questions of fact shall be final and their interpretation of the Rules shall be obeyed throughout the game. The referees shall not make any presumption as to the facts of any situation during the game but shall interpret what they observe to the best of their ability.”

Section 10.3 outlines the procedure for complaints against referees/match officials.

A protest arising from Official(s)' technical mistake(s), error(s) or omission(s) must be made within 30 minutes of the conclusion of the game.

11.1.1 Protest to Technical Delegate (If present)

Protests may be lodged by the team coach or manager with the Technical Delegate, if present, who will adjudicate the matter.

If, in the opinion of the Technical Delegate at the game, part or all of the game shall be replayed, and, with the agreement of all parties concerned, that can be achieved immediately, then the re-play shall proceed. If this cannot happen immediately, the Technical Delegate will advise the NWPL General Manager who will schedule the re-play at a time mutually suitable to all concerned.

If parties wish to protest the delegate's decision, that protest must be lodged in accordance with Section 10.3 of this Manual.

11.1.2 Protest in the absence of the Technical Delegate

If there is no Technical Delegate present at the game, the protest must be lodged by the team coach or manager in accordance with Section 10.3 of this Manual.

11.2 Appeals against decisions made by the NWPL or its agents:

All appeals against decisions made by the NWPL Commission, Forum or Judiciary Committee must be directed to the Executive Officer, Australian Water Polo Inc. for presentation and hearing by the Australian Water Polo Inc Board. The appeals process adopted by the AWPI Board will be consistent with Section 22 of the AWPI Constitution.

Note: Any registered member of AWPI may appeal a decision of the NWPL to the AWPI and then the CAS (Court of Arbitration for Sport) if desired. The NWPL rules do not override this right.

12 TRAVEL PROCEDURES

All teams must submit the Travel Names Notification Form (in Document Section Appendix 3 of this Manual) that will be sent to each team for their travel arrangements. The form MUST be submitted by the due date. If the form is not submitted on time and completed correctly any additional costs incurred will be at cost to the relevant club not the NWPL.

Teams must make themselves aware of the conditions of the cheaper fares now being accessed by the NWPL and be aware of the additional costs they will incur if the rules are not followed.

12.1 Travel procedures home and away rounds

Travelling teams will be allowed up to thirteen (13) air tickets per away trip. These airfares will be aggregated and equalised over all the league teams.

The NWPL General Manager will liaise with Moves Travel Group and advise them of road trips for NWPL 2012 Season and nominate/determine flights to be used for 13 passengers. When names of passengers travelling are required, Moves Travel Group will contact the team manager for those names. The costs for these 13 passengers will be charged by Moves Travel Group to NWPL/AWPI. Each road trip for each team will be unique and cannot be accumulated.

Any changes to flights, names, additional seats, cancellations or variations to flights will be charged to the club by Moves Travel Group.

12.2 Travel Allowance Finals Series

Travelling teams will be allowed up to fifteen (15) air tickets per away trip. These airfares will be aggregated and equalised over all the league teams. Booking procedures will follow procedures as per 12.1.

12.3 Travel Allowance - Newcastle

Teams travelling from Newcastle to Sydney and Sydney to Newcastle will be paid an allowance of \$300 per round trip.

12.4 Vehicle Hire

Teams hiring vehicles whilst on road trips must use the NWPL Sponsor, Corporate Vehicle Management, to book cars, mini buses, and other forms of road transport.

Referees hiring vehicles whilst on road trips must use the NWPL Sponsor, Corporate Vehicle Management, to book cars, mini buses, and other forms of road transport.

Contact details

Corporate Vehicle Management Pty Ltd
Phone: 1300 307 651
Fax: 03 6326 8498
Email: enquiries@corporatevehiclemanagement.com.au

13 MEDIA CONTACT NUMBERS

In the first instance, clubs will be responsible for their own Media and Publicity relating to home and away rounds and player achievements before, during and after the season.

Overall media management of the NWPL and the NWPL finals will be the responsibility of Sports Communication Australia as the media consultants to AWPI.

Contact Details
Sports Communication Australia
Dave Lyall Media Manager AWPI
dave@sportscomm.com.au
M: 0403 777 026

OR

Lloyd Green
Media Coordinator AWPI
Lloyd@sportscomm.com.au
M: 0419 776 640

14 GENERAL MANAGER

Contact Details

Peter Hobday
General Manager
National Water Polo League
peter.hobday@australianwaterpolo.com.au
phone 03 6216 8999
mobile 0408 393 311

15 WEB SITE CHANGES

All requests for changes to the web site information for clubs is to be completed on the [Web Site Changes Form \(in Document Section Appendix 4 of this Manual\)](#).

The form is to be submitted to the General Manager by e-mail (peter.hobday@australianwaterpolo.com.au) – an electronic copy will be available from this manual when distributed

16 OTHER RULES

The League Forum may incorporate other rules as it sees fit from time to time.

Appendix 1
2012 NWPL TRANSFER FORM



FULL NAME OF PLAYER: _____

ADDRESS: _____

TELEPHONE CONTACT: _____

E-MAIL: _____

PREVIOUS NWPL CLUB – I.E. CLUB PLAYED FOR IN 2011 NWPL SEASON:

NEW NWPL CLUB – I.E. CLUB PLAYED FOR IN 2012 NWPL SEASON:

STATEMENT BY PLAYER:

I am transferring to a new NWPL club. I have no outstanding debts or contract obligations that would prevent me from transferring:

SIGNATURE OF PLAYER: _____

**STATEMENT OF DELEGATE OR CLUB COMMITTEE PERSON OF THE CLUB WHICH THE PLAYER
COMPETED FOR IN THE 2011 NWPL SEASON:**

*(please note: a club may not withhold this agreement unless there are outstanding
money/contract obligations and if there are they must detail them below:)*

There are no outstanding debts or contract matter for the player listed above.

SIGNATURE: _____

PRINT NAME: _____

POSITION HELD: _____

REASONS FOR NOT AGREEING TO TRANSFER:

Form to be submitted to the General Manager, NWPL by 20 January 2012

peter.hobday@australianwaterpolo.com.au

**Post to PO BOX 60
Lindisfarne TAS 7015**

**Appendix 2
2012 NWPL TEAM NOMINATION FORM**



TEAM: _____

Page 1 of 2

MEN'S/WOMEN'S: _____

DATE: _____

CAP NO	NAME	NATIONAL ID #	AGE	WEIGHT (KGS)	HEIGHT (CMS)	HIGHEST REPRESENTATIVE LEVEL	IMPORT?
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							

Please note - National ID Number can be obtained from the National Database either through your Club Registrar or State Association. All players must be registered and thus will have a National ID Number.

2012 NWPL TEAM NOMINATION FORM



TEAM:

Page 2 of 2

MEN'S/WOMEN'S:

DATE:

Coach		Natnl ID #
Coach's Mobile		
Coach's Email		
Assistant Coach		Natnl ID #
Manager		Natnl ID #
Manager's Mobile		
Manager's Email		
Media Officer		Natnl ID #
Media Officer's Mobile		
Media Officer's Email		
Table Official		Natnl ID #
Table Official		Natnl ID #
Table Official		Natnl ID #
Goal Judge		Natnl ID #
Goal Judge		Natnl ID #
Goal Judge		Natnl ID #
Goal Judge		Natnl ID #
Game Delegate		Natnl ID #
Game Delegate		Natnl ID #
Club Delegate		Natnl ID #
Club Delegate's Mobile		
Club Delegate's Email		
Email Address for Accounts		

Please note - National ID Number can be obtained from the National Database either through your Club Registrar of State Association. All personnel must be registered and thus will have a National ID Number.

Form to be submitted to the General Manager, NWPL before 13 January 2012.
peter.hobday@australianwaterpolo.com.au

Appendix 3
2012 NWPL Travel Names Notification Form
 NATIONAL WATER POLO LEAGUE
 PLAYER / OFFICIALS NAMES / AIR TRAVEL ARRANGEMENTS



TEAM NAME: _____

WEEK / TRAVEL DATES: _____

GROUP LEADER: (must be travelling with team and included below)(+ mobile phone no)

PLAYER / OFFICIALS NAME (included in "quota")	* TRAVEL NOT REQUIRED	** TRAVEL REQUIRED BUT DIFFERENT TO NORMAL
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
PLAYER / OFFICIALS / OTHER NAME (to be charged direct to individual club)		
1.		
2.		
3.		
4.		
5.		

** Please provide detail of alternative travel that **is to be organised by Moves Travel** e.g. only requires "one-way" travel etc

Appendix 4
2012 NWPL WEB SITE DETAILS CHANGE FORM



Insert the new details to be added to the web site in the relevant area below – also advise if any information is to be deleted by crossing out those details.

TEAM NAME:	
LOGO:	
COLOURS:	
MAJOR SPONSOR:	
SPONSORS:	
NWPL SEASONS:	
NWPL Honours:	
HOME POOL:	
Phone:	
HEAD COACH:	
Mobile:	
MANAGER:	
Mobile:	
Email:	
CLUB DELEGATE:	
Mobile:	
Email:	
Club Web Site:	

email to peter.hobday@australianwaterpolo.com.au



2012 NWPL REFEREE REPORT FORM



Grading of Offences:

10.1.3 Grading of Offences:

For Referees and the Tribunal the following guidelines may be used. However, each case must be individually considered when determining the grading of offences:

10.1.3.1 Misconduct - Disrespect/Disobedience:

Examples of Grade 1 include:

- Unacceptable language
- Equipment abuse
- Disobedience
- Disrespect
- Splashing
- Any other occurrences determined by the reporting official

Examples of Grade 2 include:

- All of Grade 1 (depending on the circumstances)
- Attempted contact that may have caused injury if contact had been made
- Minor Contact (no injury)
- Persistent foul or rough play
- Continuous disrespect
- Any other occurrences determined by the reporting official

10.1.3.2 Misconduct - Violence

Examples of Grade 1 include:

- All of Misconduct 10.1.3.1 (depending on the circumstances)
- Attempting to kick an opponent
- Attempting to strike an opponent
- Unwelcome and deliberate contact to sensitive body part (eg female breast, genitals)
- Any other occurrences determined by the reporting official

Examples of Grade 2 include:

- All of Grade 1 of 10.1.3.2 (depending on the circumstances)
- Kicking an opponent
- Striking an opponent
- Persistent foul or rough play
- Unwelcome and deliberate contact to sensitive body part (eg female breast, genitals)
- Continuous disrespect
- Any other occurrences determined by the reporting official

10.1.4 There is no grading for brutality or threats of brutality.

Appendix 6

On-Line results entry
For Clubs and Teams

For Clubs/Teams

Select "Fixture" of the competition from the SportingPulse website.

Competitions at Australian Water Polo Inc - SportingPulse - Mozilla Firefox

http://www.sportingpulse.com/assoc_page.cgi?c=1-3233-0-0-0

Australian Water Polo Inc

Select the Fixture, Results or Ladder of the Competition you are interested in:

2010 20 & Under Nat'l Champs Jnr Men	Fixture Results Ladder
2010 20 & Under Nat'l Champs Jnr Women	Fixture Results Ladder
2010 14 & Under Boys Nat Club Champs	Fixture Results Ladder
2010 14 & Under Girls Nat Club Champs	Fixture Results Ladder
2010 NWPL	Fixture Results Ladder
2010 18 & Under Boys Nat'l Championship	Fixture Results Ladder
2010 18 & Under Girls Nat'l Championship	Fixture Results Ladder
2009 16 & Under Boys Nat'l Champs	Fixture Results Ladder
2009 16 & Under Girls Club Champs	Fixture Results Ladder
2009 NWPL	Fixture Results Ladder
2009 18 & Under Boys Nat'l Championship	Fixture Results Ladder
2009 18 & Under Girls Nat'l Championship	Fixture Results Ladder
2009 14 & Under Boys National Championships	Fixture Results Ladder
2009 14 & Under Girls National Championships	Fixture Results Ladder
2009 20 & Under Nat'l Championships Jnr Women	Fixture Results Ladder
2009 20 & Under Nat'l Championships Jnr Men	Fixture Results Ladder
Australian Youth Olympic Festival - Boys	Fixture Results Ladder
Australian Youth Olympic Festival - Girls	Fixture Results Ladder
2008 16 & Under National Championships Boys	Fixture Results Ladder
2008 16 & Under National Championships Girls	Fixture Results Ladder
2008 18 & Under National Championships Boys	Fixture Results Ladder
2008 18 & Under National Championships Girls	Fixture Results Ladder
2008 NWPL - MEN	Fixture Results Ladder
2008 NWPL - WOMEN	Fixture Results Ladder

Done

Click on Enter Results for the appropriate game

Fixture for 2010 20 & Under Nat'l Champs Jnr Men - SportingPulse - Mozilla Firefox

http://www.sportingpulse.com/comp_info.cgi?a=FIXTURE&compID=114335&c=1-3233-0-0-0

Australian Water Polo Inc

Fixtures/Results

2010 20 & Under Nat'l Champs Jnr Men

Fixture | Results | Ladder | Stat Leaders | Round Summary | Competition Stats | Reports

mySport Scoreboard TOP 10 Free Sports App GET MOBILE HERE

Normal Season | Finals Matches

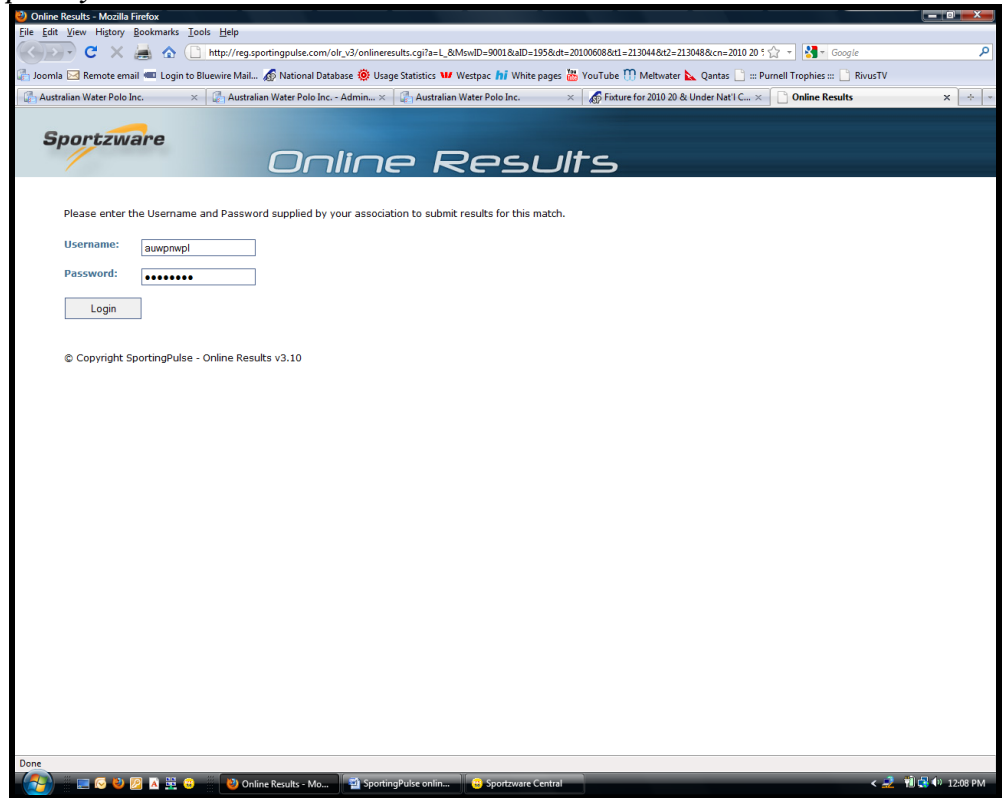
Rounds: 1 All

Round 1

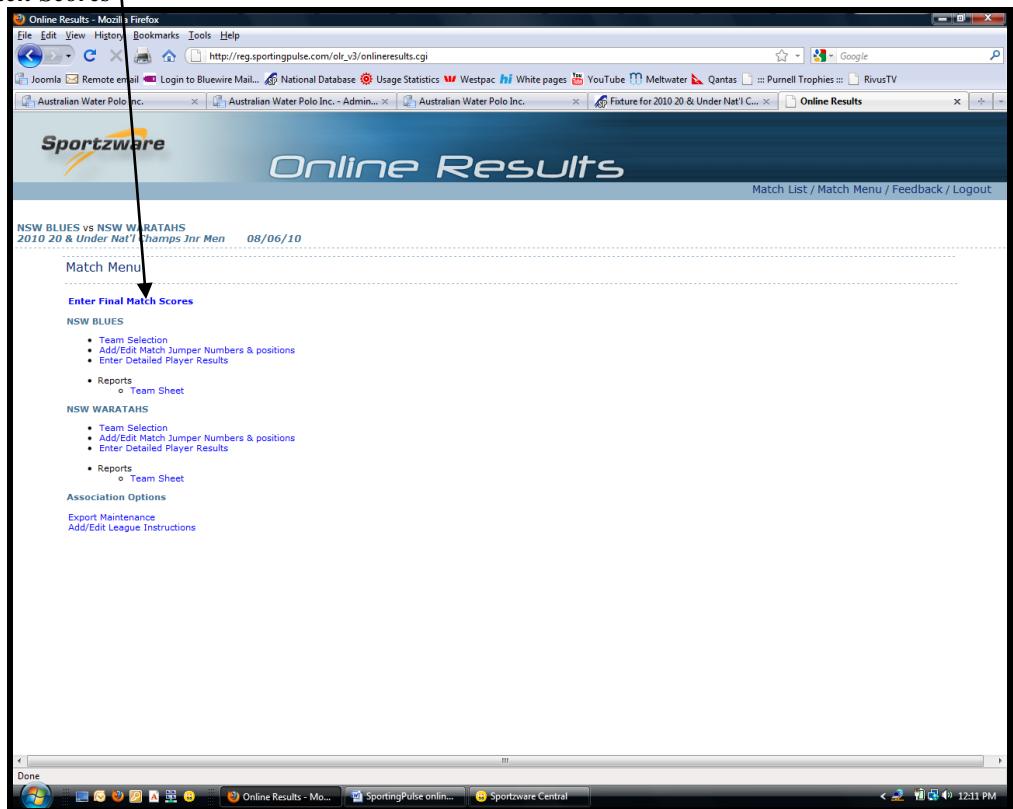
TIME	HOMER TEAM	AWAY TEAM	VENUE	Actions
9:00 AM Tue 8/Jun	NSW BLUES	NSW WARATAHS	MSAC (Map)	Email Match Reminder Detailed Results Enter Results
10:15 AM Tue 8/Jul	WA	QLD	MSAC (Map)	Email Match Reminder Detailed Results
11:30 AM Tue 6/Jul	VIC	SA	MSAC (Map)	Email Match Reminder Detailed Results
9:00 AM Wed 7/Jul	VIC	WA	MSAC (Map)	Email Match Reminder Detailed Results
10:15 AM Wed 7/Jul	NSW WARATAHS	SA	MSAC (Map)	Email Match Reminder Detailed Results
11:30 AM Wed 7/Jul	QLD	NSW BLUES	MSAC (Map)	Email Match Reminder Detailed Results
8:30 AM Thu 8/Jul	QLD	NSW WARATAHS	MSAC (Map)	Email Match Reminder Detailed Results
9:45 AM Thu 8/Jul	SA	WA	MSAC (Map)	Email Match Reminder Detailed Results
11:00 AM Thu 8/Jul	NSW BLUES	VIC	MSAC (Map)	Email Match Reminder Detailed Results
1:45 PM Thu 8/Jul	NSW WARATAHS	WA	MSAC (Map)	Email Match Reminder Detailed Results
3:00 PM Thu 8/Jul	VIC	QLD	MSAC (Map)	Email Match Reminder Detailed Results

Done

Logon using password supplied by AWPI



Click on Enter Final Match Scores



Enter the total number of goals scored for both teams

Enter the field goals scored, and the penalty goals scored and the extra man goals for both teams (Note this is not an automatic totalling facility and they must add up to the total goals scored)

Similarly, enter the fouls statistics

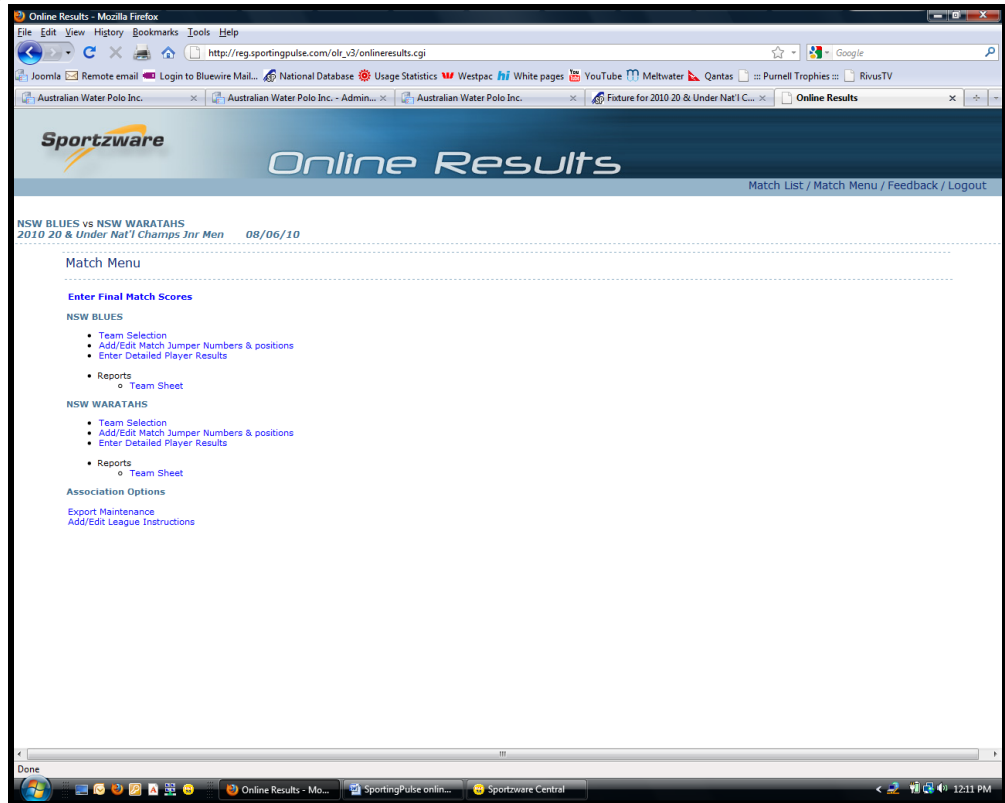
Enter the final result from the drop down menu

In the Team match report enter the team's quarter by quarter score, eg 3,6,3,3

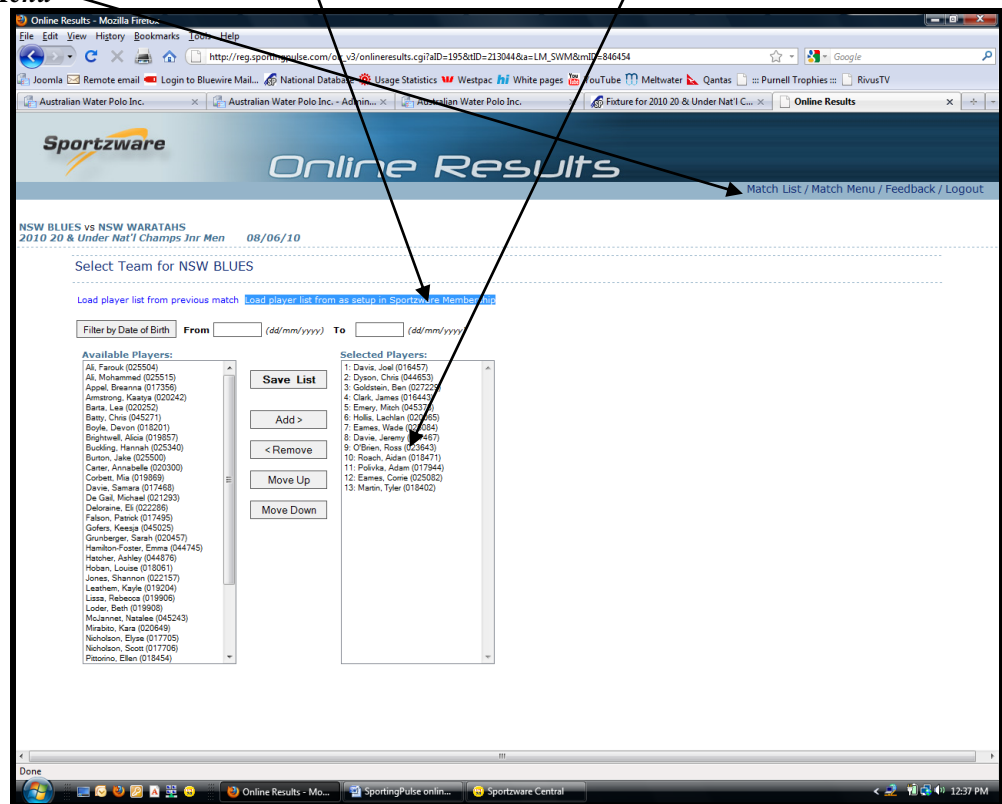
The screenshot shows the 'Online Results' page for a match between NSW Blues and NSW Waratahs on 08/06/10. The page is divided into two columns for each team's statistics. The NSW Blues column has the following values: Total goals made (15), Field goals (10), Penalty goals (2), Extra Man goals (3), Total goals attempted (empty), Total fouls (4), Penalty fouls (1), Exclusion fouls (3), and Suspension fouls (empty). The NSW Waratahs column has: Total goals made (8), Field goals (5), Penalty goals (0), Extra Man goals (3), Total goals attempted (empty), Total fouls (6), Penalty fouls (2), Exclusion fouls (4), and Suspension fouls (empty). Below the statistics are dropdown menus for 'Final Result' and 'Team Match Summary'. The 'Final Result' dropdown for NSW Blues is set to 'Won'. The 'Final Result' dropdown for NSW Waratahs is open, showing options: '<select a result type>', 'Lost', 'Draw', 'Walkover Given (Giving Forfeit)', and 'Walkover To (Receiving Forfeit)'. A 'Save' button is located at the bottom left of the form. At the top right, there are links for 'Match List / Match Menu / Feedback / Logout'. The browser's address bar shows 'http://reg.sportingpulse.com/olr_v3/onlineResults.cfm?alID=195&a=F_d&mlD=846454'. The taskbar at the bottom shows the system clock at 12:15 PM.

After completing these entries, click on the Save button, you should return to the main menu otherwise click the Match Menu to continue entering results

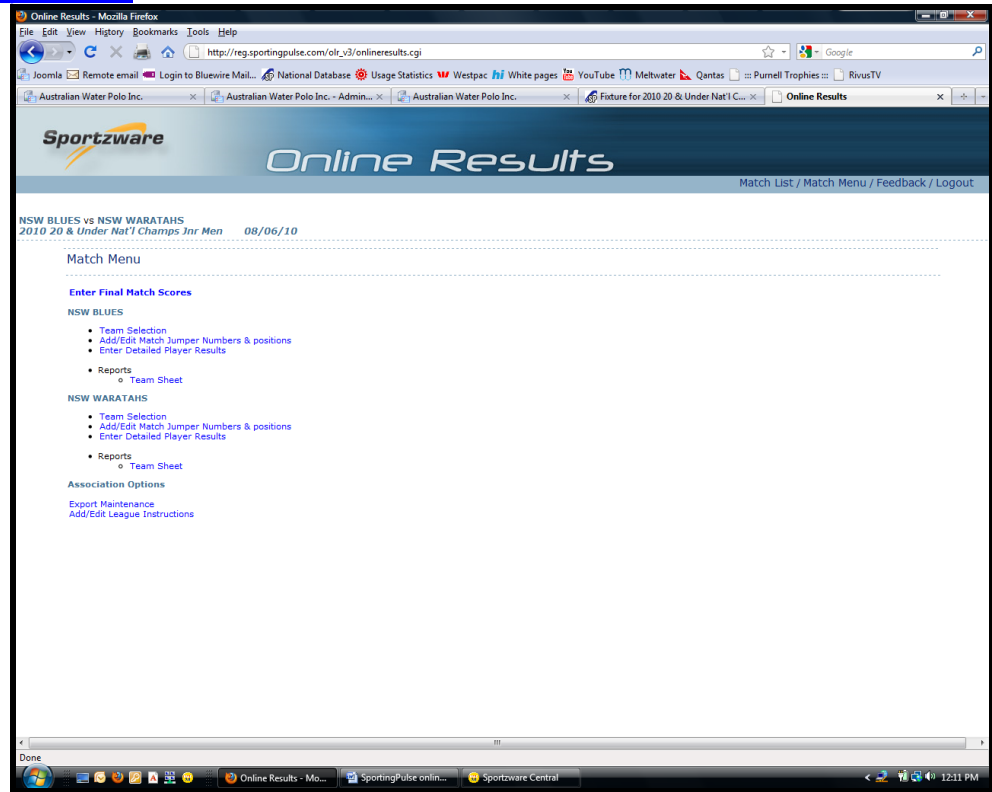
Click on **Team Selection** for the home team



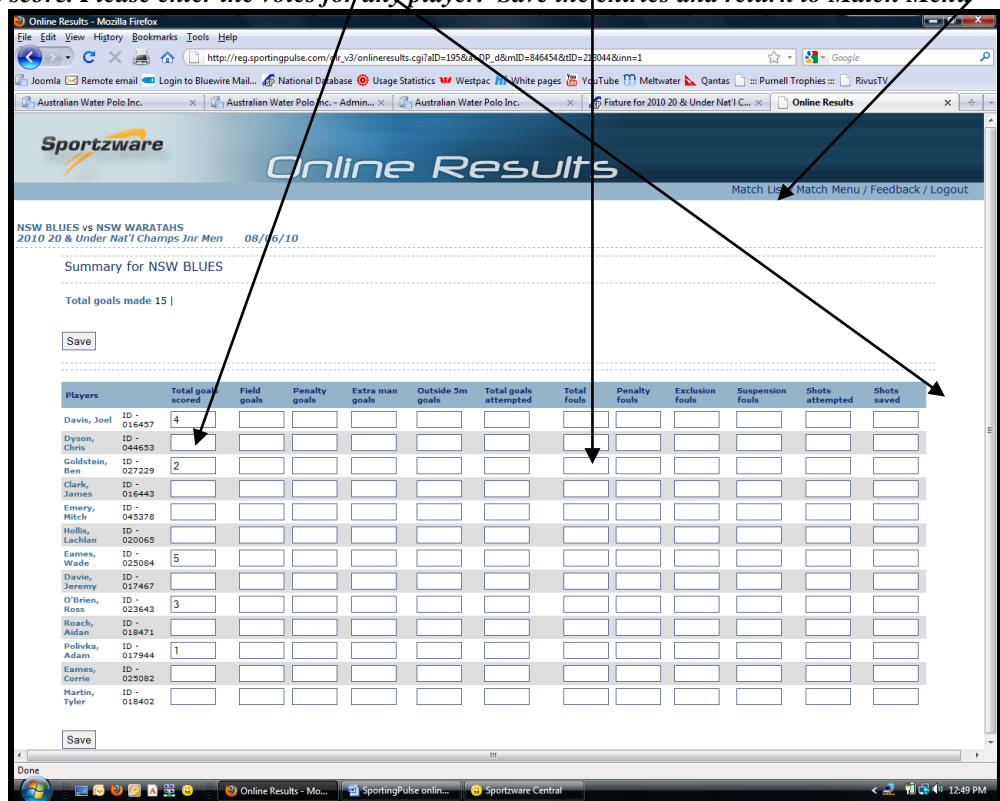
Click on **Load player list from as setup in Sportzware Membership** and remove players not in the game and Save the list, return to the Match Menu



Click on [Enter Detailed Player Results](#)



Enter the players statistics to the level desired, Total Goals Scored and Total Fouls are the only mandatory entries and must total the Team's score. Please enter the votes for any player. Save the entries and return to Match Menu



Repeat the process for the away team

Note.....

After the initial entry for teams, you may be able to use the facility “load player list from previous game” and add or remove names from that list.

The results of the games will not appear on the web site until the competition administrator has performed an On-line results synchronisation which will update team and players’ statistics and the ladder.

This will depend upon what arrangements have been made as to the frequency with which the synchronisation is done.



Appendix 7
Delegate Checklist for NWPL game



- Team in Club costumes with correct caps
 - Home Team Away Team
- No clash in cap colour
- Correct balls (W6000W Men, W6009W Women) quantity 5
- Maximum 6 players, 3 officials on team bench
 - Home Team Away Team
- Pool markings clearly shown eg, 2mtr mark, exclusion box
- Electronic timing equipment - min 1 x main clock
min 2 x 30 sec clocks positioned correctly
- Scoreboard showing - Team score
Period of play
Major fouls per player
- Registered Secretary, Time keeper, Possession clock & Goal Judges
- Air horns for teams and table
- Bench located behind Goal Line
- Goal Judge seats with ball storage facilities
- Team exclusion flag provided to table
 - Home Team Away Team
- Red & Yellow flag on table
- PA System available
- Copy of Operations Manual sighted
- Game started at advertised time
- Delegate Liaison Officer Mobile

Signed by Delegate Date